

THE WOODLANDS TOWNSHIP

Board of Directors Meeting

REGULAR BOARD MEETING

May 16, 2013

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on May 16, 2013, posted to begin at 9:00 a.m. The meeting was held in the Board Chambers at the office of The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

Chairman:
Bruce Tough

President/General Manager:
Don Norrell

Vice Chairman:
Peggy Hausman

Staff/Advisors:
Alan Benson
Kim Cogburn
Karen Dempsey
Taunya Jacques
Miles McKinney
Mike Page
John Powers
Daniel Ringold
Monique Sharp
Bret Strong
Susan Welbes
Renee Williford
Nick Wolda

Secretary:
Ed Robb

Treasurer:
Gordy Bunch

Directors:
Mike Bass
Nelda Luce Blair
Jeff Long

1. Pledge of Allegiance;

Chairman Tough led the Pledge of Allegiance to the United States flag and Texas State flag.

2. Call meeting to order;

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Chairman Tough called the meeting to order at 9:03 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery County and Harris County and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas.

The roll was then called of the duly elected members of the Board with all members present. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

3. Receive, consider and act upon adoption of the meeting agenda;

Director Bass requested that Regular Agenda Items #14, #16 and #17 be added to the Consent Agenda. There was objection to placing items #14 and #16 on the Consent Agenda. The Chair noted that Consent Agenda Item 6(c) was removed from the Consent Agenda and will be scheduled for consideration on a future Board agenda.

Motion by: Director Mike Bass moved to approve the agenda as amended above.

Second by: Treasurer Gordy Bunch

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

4. Recognize public officials:

No public officials were recognized at this time.

5. Public comment:

The following individuals addressed the Board:

- Steve Leakey-made comments regarding item #22 related to appointment of members to the Ad Hoc Economic Development Committee;
- Claude Hunter-commented on ground faulting and settling of the ground due to over watering;
- Bruce Cunningham-commented on "Bike The Woodlands Day;"

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- Helen Bostock commented that she supports "Bike The Woodlands Day;"

CONSENT AGENDA:

6. Receive, consider and act upon the Consent Agenda:

(This agenda consists of non-controversial or "housekeeping" items required by law. One motion with modifications, if applicable, approves for action all items contained within the Consent Agenda. Items may be moved from the Consent Agenda to the Regular Agenda by any Board member making such request prior to a motion and vote.)

Note: At this time, Chairman Tough reminded the Board that item #17 was added under the Consent Agenda and that item 6(c) was removed. Treasurer Bunch requested that the Board receive a briefing on item 6(e).

- (a) Receive, consider and act upon approval of the minutes of the April 18, 2013 Regular Board Meeting and April 24, 2013 Regular Board Meeting for the Board of Directors of The Woodlands Township;
 - (b) Receive, consider and act upon conveyance of Wendtwoods Park;
 - (c) Receive, consider and act upon award of bid for playground equipment; Removed; will be scheduled for consideration on a future Board agenda.
 - (d) Receive, consider and act upon award of bid for pond desiltation;
 - (e) Receive, consider and act upon award of bid regarding improvement to Terramont Park Wheel Friendly Area ; Presented under the Regular Agenda per Treasurer Bunch's request.
- Item #17 Receive, consider and act upon a Use, Operation and Maintenance Agreement with the Cottage Green Homeowner's Association for the pathways in the Cottage Green Neighborhood.

Motion by: Director Jeff Long moved to approve the Consent Agenda as presented above.

Second by: Director Mike Bass

Board discussion followed.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |

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| | | | |
|------------------------------|---|--|--|
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

7. REGULAR AGENDA:

6.(e) Receive, consider and act upon award of bid regarding improvements to Terramont Park Wheel Friendly Area;

John Powers, Assistant General Manager of Community Services for The Woodlands Township, presented a briefing on this item with a recommendation that the Board accept the proposal and award the bid to Misiano Skate Park.

Note: Treasurer Bunch commented that he actually wanted to receive more clarification on item 6(c). Chairman Tough stated that this item was removed from the Consent Agenda to be rescheduled for consideration on a future Board agenda.

At this time, the Board acted upon item 6(e).

Motion by: Director Mike Bass moved to accept the proposal and award the bid to Misiano Skate Park in the amount of \$50,000 to provide improvements to the Wheel Friendly Area at Terramont Park and authorize the President/General Manager to execute a Construction Services Agreement.

Second by: Director Jeff Long

Board discussion followed.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

8. Receive, consider and act upon a presentation by Fire Chief Alan Benson regarding emergency preparedness;

Chief Benson gave an overview of The Woodlands Township Emergency Operation Plan (EOP). The Board was informed of changes that included relocating the Emergency Operation Center to Central Fire Station and communicating this information to all participating entities as well as making updates and revisions to the Emergency Operations Plan which will be distributed to the Board electronically or on paper. Chief Benson commented that contact information, including names and phone/cell phone numbers, will be updated.

Following Chief Benson's presentation, Chairman Tough provided a summary overview of the Township's Emergency Preparedness efforts after Hurricane Ike in 2008. Director Bass then complimented Neighborhood Services staff for an excellent community event on Emergency Preparedness that was held at the Town Hall facility on May 11, 2013.

Board discussion followed.

Motion by: Vice Chairman Peggy Hausman moved to accept the presentation regarding Emergency Preparedness.

Second by: Secretary Ed Robb

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

9. **Receive, consider and act upon a Texas 83rd Legislature Regular Session update regarding Senate Bill 14/House Bill 14;**

Miles McKinney, Manager of Intergovernmental Relations/Transportation for The Woodlands Township, presented this item. Mr. McKinney provided the Board with a status update on Senate Bill 14 (SB 14) and House Bill 14 (HB 14). The Board was informed that as of May 9, 2013, SB 14 was first placed on the Senate Intent Calendar and a Committee substitute bill was adopted and passed by the Senate. As of May 9, 2013, HB 14 was recommitted to committee on House Appropriations.

Board discussion followed and then the following action was taken on this item.

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Motion by: Vice Chairman Peggy Hausman moved to accept the staff update on SB 14/HB 14 and direct staff to continue to follow the bills through conclusion of the legislative session, updating the Board on the disposition of the bills at the conclusion of the legislative session.

Second by: Treasurer Gordy Bunch

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

10. **Receive, consider and act upon a recommendation from the Ad Hoc Transportation Committee regarding a scope of work and an Interlocal Agreement between the Houston-Galveston Area Council (H-GAC) and The Woodlands Township for development of a Transit Plan for The Woodlands area;**

Prior to presentation of this item, Director Bass requested that items #10 and #11 be discussed first and then voted on separately. There was no objection to this request.

Chairman Tough then called on Don Norrell, President/General Manager of The Woodlands Township, to introduce this item. Mr. Norrell commented that The Woodlands Township is now involved in transit and is responsible, as a grantee for federal transit funds, for providing transit operations within the community. As such, having a long-range transit plan allows a significant opportunity for the Township to assess, define and plan for the community's future needs and to help address many of the Township's concerns for improving local mobility and reducing traffic congestion.

Mr. Norrell also reviewed two revisions to the Transit Study Scope of Work, specifically Task 0.1 and Task 0.2., that outline the roles of The Woodlands Township Board of Directors and Project Management Committee, respectively. Following Mr. Norrell's presentation, Alan Clark, MPO Director, Transportation Department, H-GAC was called on to discuss the Scope of Work for the Transit Plan.

Mr. Clark commented that the role of H-GAC, in regards to transportation, is to work with local governments such as The Woodlands, and to insure that state and federal investment in transportation facilities are advancing plans for the community. As part of the Scope of Services, Mr. Clark noted that H-GAC will assist with securing consultant services, help make sure that all the key levels of service the Township would like are being met and also help set up a priority process for the key levels of service.

Board discussion followed Mr. Clark's presentation. Treasurer Bunch expressed concern that the full Board did not seem fully involved in some of the decision making processes for the Transit Plan as written in the DRAFT-Scope of Work for The Woodlands Transit Plan. Treasurer Bunch also noted that there appeared to be contradicting language in Task 2.2 and requested that changes be made to this item. At this time, the following motion and second were made:

Motion by: Director Mike Bass moved to approve The Woodlands Transit Plan Scope of Work for the study with the revisions noted, as proposed by the H-GAC and recommended by The Woodlands Township Ad Hoc Transportation Committee; authorize the President/General Manager to execute an Interlocal Agreement with H-GAC to perform the proposed transit study in a total amount not to exceed \$300,000 with H-GAC funding up to \$240,000 and local match funding by the Township up to \$60,000.

Second by: Director Jeff Long

Board discussion continued. Chairman Tough addressed Treasurer Bunch's concern that the language, as currently written in Task 2.2 of the Transit Plan, needed to be clarified before the Board voted on this item. After discussion, Director Bass and Director Long agreed to amend their motion and second. Chairman Tough suggested the following amendment:

Amendment: Clarify the language in Task 2.2 Plan Goals, Objectives and Performance Measures to read, "The Consultant, in conjunction with the Project Management Committee, will make recommendations to develop the goals, objectives and performance measures for The Woodlands Township Transit Plan. These goals, objectives and performance measures will then be considered and approved by The Woodlands Township Board of Directors."

Director Bass and Director Long accepted the amendment to their original motion and second. The Chair then called for a vote on the amended motion.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

11. **Receive, consider and act upon a recommendation from the Ad Hoc Transportation Committee regarding the South Montgomery County Mobility Study;**

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Don Norrell referred the Board to an updated copy of the South Montgomery County Mobility (SMM) Study. Director Bass commented that the Mobility Plan still needs to be approved by the other entities that are part of Commissioner Noack's Steering Committee. This item only addresses the Township's input and level of participation.

Director Bass asked Mr. Norrell to clarify what contingency fund is being used to provide \$24,000 toward funding the South Montgomery County Mobility Study. Mr. Norrell remarked that the funds would come from the General Fund contingency.

Director Bass proposed that \$24,000 come out of the Economic Development Fund and then made the following motion.

Motion by: Director Mike Bass moved that \$24,000 come out of the Economic Development Fund.

Second by: None

Motion failed due to lack of a second.

Board discussion continued and then the following motion was made:

Motion by: Secretary Ed Robb moved to approve the South Montgomery County Mobility Plan Scope of Work, subject to any minor revisions, and authorize funding the plan study in an amount not to exceed \$50,000 for the Township's share utilizing \$26,000 from the transportation consulting budget and the remaining \$24,000 from the contingency fund.

Second by: Treasurer Gordy Bunch

Board discussion followed with Director Long expressing concern that the Township Board is giving up its rights to disagree with decisions made by the Consultant and Steering Committee as written in Task 2.2 of the SMM Scope of Work.

Motion passed (6-1).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | | x | |

Following the vote, Chairman Tough asked Mr. Clark to recognize other H-GAC staff in attendance. Thomas Gray, Chief Transportation Planner and Carlene Mullins, Transportation Planner were then introduced to the Board.

12. Receive, consider and act upon grant funding from Houston Galveston Area Council regarding replacement of park and ride bus fleet;

Don Norrell provided opening comments and informed the Board that the Township has an opportunity to deal with the issue of bus replacements for the park and ride bus fleet. Mr. Norrell then provided some historical information on the park and ride operations, currently managed by Brazos Transit District, including information on current operating costs and projected operating costs.

Mr. Norrell commented that H-GAC has approximately \$14.4 million in grant funds that in the next couple of months will be opened to entities seeking funding for bus replacement. Mr. Norrell informed the Board that the Township plans to apply for these grant funds in order to help with the purchase of 40 new buses at a cost of approximately \$20 million. If the Township's application is accepted, H-GAC would fund 50 percent of the bus costs and the Township would fund the remaining 50 percent.

Following Mr. Norrell's presentation, Monique Sharp, Assistant General Manager of Finance and Administration for The Woodlands Township, was called on to present a financial analysis on the Township's Transit Program. Ms. Sharp presented the following three scenarios for the Park & Ride Program and provided the financial analysis of each using 2015 Projections:

- Scenario #1 Status Quo
- Scenario #2 New Buses/Vendor Provided
- Scenario #3 New Township Buses

Following Ms. Sharp's presentation, Alan Clark with H-GAC was called on to address questions from the Board. Mr. Clark noted that the grant application period should be out by the summer. Mr. Norrell informed the Board that once the grant application is opened, then this matter will be brought back to the Board for final consideration.

Motion by: Vice Chairman Peggy Hausman moved to accept the report.

Second by: Director Nelda Luce Blair

Board discussion followed.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |

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|------------------------------|---|--|--|
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

13. Receive, consider and act upon award of the Master Agreement between The Woodlands Township and architect for architectural, engineering and planning services regarding renovations of Fire Station #2;

Board discussion was not needed on this item.

Motion by: Director Jeff Long moved to award the Master Agreement between the Township and architect to Joiner Partnership, Inc. based on the fee of 6.5 percent, and authorize the President/ General Manager to execute the agreement for the renovation of Fire Station #2 in connection therewith.

Second by: Treasurer Gordy Bunch

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

14. Receive, consider and act upon award of bid for the purchase of a 2013 Pierce Fire Engine;

Chief Benson informed the Board that there is \$695,000 within the 2013 budget to replace Engine 103 which is in its ten year phase and within its replacement cycle. The purchase cost of the new fire engine is \$568,872.00 based on the current H-GAC co-op through the Texas Interlocal Cooperation Act and Purchasing Statutes. Chief Benson noted that the remaining budgeted money will be spent on equipment, tools, communication, etc. to fully equip the apparatus in order to make it operational for emergency services.

Motion by: Treasurer Gordy Bunch moved to approve the purchase of a new fire apparatus from Martin Apparatus, Inc., authorized dealer for Pierce Manufacturing Company, in the amount of \$568,872.00.

Second by: Director Nelda Luce Blair

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Board discussion followed. Chief Benson was asked to discuss what necessitates replacement of a fire engine after ten years. Based on experience, Chief Benson commented that staff looks at maintenance records as well as the number of days an engine is out for service. The Board was informed that Engine 103 will be utilized as a reserve vehicle.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

15. Receive, consider and act upon creation of The Woodlands Township Ad Hoc Economic Development Committee and approval of a charter;

Monique Sharp presented this item. Ms. Sharp stated that the purpose of the Ad Hoc Economic Development Committee is to develop a strategic plan regarding The Woodlands Township's role in economic development for consideration by the Township's Board of Directors.

Ms. Sharp then reviewed the composition of the committee and its objectives as follows:

1. Identify economic development goals and objectives;
2. Recommend appropriate levels of funding for the Township's economic development reserve account; and
3. Recommend potential current and future projects to be funded by the economic development reserve account.

The Ad Hoc Economic Committee would consist of three Board members and remain in effect until December 31, 2013 or extended as needed by the Board of Directors.

Board discussion followed. Director Bass expressed that he would like the ad hoc committee to be able to appoint advisors/non-voting members. There was also some concern that some of the language in the charter made it sound like the committee would not serve in a temporary capacity.

At this point, the Chair asked Director Bass if he would like to make some language revisions or defer this item to another meeting. Director Bass suggested that the Board table this item until next month to allow Board member time to develop a list of issues or specific things they would like the ad hoc committee to address. This suggestion was then put in the form of a motion as stated below.

Motion by: Director Mike Bass moved to table this item until next month's meeting.

Second by: None

Motion failed due to lack of a second.

Board discussion continued and then following motion and second were offered.

Motion by: Secretary Ed Robb moved to approve the creation of an Ad Hoc Economic Development Committee and adopt a Committee Charter as presented.

Second by: Vice Chairman Peggy Hausman

Board discussion followed. Director Bass offered an amendment to the motion to allow the Ad Hoc Committee to appoint advisory/non-voting members to the committee. There was additional discussion about this matter and then Secretary Robb remarked that he would not accept Director Bass' amendment to his motion. The Chair then called for a vote.

Motion passed (5-1) with one abstention.

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | | x | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | | | x |

16. Receive, consider and act upon funding the purchase of a Dual Purpose Explosive Detecting K-9 for Montgomery County District 6;

John Powers introduced this item and informed the Board that in light of the recent bombings that occurred on April 15, 2013 in Boston, it was suggested that the Township should invest in the purchase of a Dual Purpose Explosive Detecting K-9. Research into this matter was conducted by the Montgomery County Sheriff's office, District 6 office regarding cost, training, etc.

Mr. Powers then called on Lieutenant David Dottei, District 6 Division Commander, to answer questions from the Board.

Motion by: Director Nelda Luce Blair moved to authorize the funding to purchase the necessary equipment, training and dog for one Dual Purpose Explosive Detecting K-9 Unit-Bomb and Tracking Dog for the Montgomery County Sheriff's Office, District 6, The Woodlands Township, in an amount not to exceed \$25,000.

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Second by: Treasurer Gordy Bunch
Board discussion followed.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

17. **Receive, consider and act upon a Use, Operation and Maintenance Agreement with the Cottage Green Homeowner's Association for the pathways in the Cottage Green neighborhood;** Placed on Consent Agenda

18. **Receive, consider and act upon extension of appointments to Advisory Councils and the Development Standards Committee;**

Chairman Tough provided information on this item. The Woodlands Waterway Arts Council Chairman's Advisory Committee was removed from the listing as this committee no longer exists. Secretary Robb resigned from his appointment to the Law Enforcement Advisory Council. Chairman Tough then appointed Director Bass to the Law Enforcement Advisory Council.

Motion by: Director Jeff Long moved to approve extending the terms of the Board appointments to the Parks and Recreation Advisory Council, the Law Enforcement Advisory Council, and the Development Standards Committee by six months or until successors are appointed and to approve the appointment of Director Mike Bass to the Law Enforcement Advisory Council.

Second by: Director Mike Bass

Board discussion followed.

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |

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|------------------------------|---|--|--|
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

CLOSED MEETING:

19. **Recess at 11:18 a.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney pursuant to §551.071, Texas Government Code;**

20. **Reconvene in Public Session at 12:25 p.m.;**

Chairman Tough announced that it was necessary to take action on matters discussed in Executive Session.

21. **Receive, consider and act upon any necessary amendments, modifications or supplements to the First Amendment to the Host Sponsorship Agreement with World Triathlon Corporation or related agreements;**

Motion by: Treasurer Gordy Bunch moved to approve the Supplemental Agreement and all Exhibits thereto, in substantially the form presented, along with the Certification of Trust Fund Disbursement Request in support thereof, with such non-material modifications thereto as recommended and approved by the President/General Manager with input from legal counsel.

Second by: Secretary Ed Robb

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Director) | x | | |
| Blair, Nelda Luce (Director) | x | | |
| Long, Jeff (Director) | x | | |

May 22, 2013 BOARD MEETING:

The following items will be considered at the May 22, 2013 Board of Directors meeting:

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22. Receive, consider and act upon the appointment of members to the Ad Hoc Economic Development Committee;
23. Receive, consider and act upon amendment of the Consent Agreement; Removed
24. Receive, consider and act upon an update from Burditt and Associates regarding Integrated Forestry Management Planning;
25. Receive, consider and act upon matters regarding PSAP (Public Safety Answering Point);
26. Receive, consider and act upon an award of bid for heating, air conditioning and ventilation (HVAC) replacement;

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

27. Consideration of items to be placed on the agenda for next month's meeting;
 - Director Bass requested that the Board discuss the issue of fire hazards related to dead brush accumulation when it receives an update to the Integrated Forestry Management Plan during the May 22, 2013 Board meeting.
28. Board announcements; and

There were no announcements.

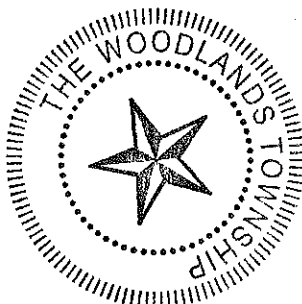
29. Adjournment.

Motion by: Treasurer Gordy Bunch moved to adjourn the meeting at 12:30 p.m.

Second by: Vice Chairman Peggy Hausman

Motion passed (7-0).

| Directors | YES | NO | ABSTAIN |
|--------------------------------|-----|----|---------|
| Tough, Bruce (Chairman) | x | | |
| Hausman, Peggy (Vice Chairman) | x | | |
| Robb, Ed (Secretary) | x | | |
| Bunch, Gordy (Treasurer) | x | | |
| Bass, Mike (Directors) | x | | |
| Blair, Nelda Luce (Directors) | x | | |
| Long, Jeff (Directors) | x | | |



Edmund W. Robb

Ed Robb
Secretary, Board of Directors

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